**Code of Conduct**

Corcentric has implemented a few safety precautions to protect against the spread of COVID-19. Such as social distancing, mask wearing, personal hygiene and hand sanitization, adherence to pathway signage, door signage as well as self-monitoring and self-reporting.

**NOTE**: Please join us and the Ritz Carlton Orlando, Grande Lakes in our efforts to enhance the safety of our guests, public and private spaces by complying with CDC and Florida Department of Health guidelines, **fully vaccinated guests will no longer need to wear a mask**. Guests who are not vaccinated or only partially vaccinated from COVID-19 must continue to wear a mask. Guests will not need to show proof of vaccination and will be based on the honor system. Please visit [www.orlando.gov/Covid-19](http://www.orlando.gov/Covid-19) for additional details and exceptions.

**Before Leaving Home**

- Adhere to government issued travel restrictions and guidance issued by the region you will be traveling to and the region you are traveling from.
- Evaluate your own health and that of people you are in close contact with; contact the meeting/event organizer if you have concerns
- Stay home if you feel sick.

**On-site During the Event**

- Follow guidance from your local health authority, for everyday preventive actions to help prevent the spread of respiratory viruses including:
  - Washing hands often with soap and water for at least 20 seconds or an alcohol-based sanitizer with at least 60% alcohol
  - Avoiding touching eyes, nose, and mouth with unwashed hands.
  - Covering your nose and mouth when coughing or sneezing. Throw used tissues in the trash.
  - Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
  - Please enter and exit the meeting spaces by the doors marked “ENTRANCE” and “EXIT”
  - Please remain in the same seat through the duration of the meeting. Note: We can make name tents and have them pick their seat and have them put the tents at their table
- Agree to have your temperature taken before entering the meeting/event venue if required by the organizers
- Agree to wear a mask or a facial covering, if required by the event organizers or the venue
- Adhere to social distance protocols put in place by the event organizers and respect personal space
- Go the hotel or the event’s First Aid Office (or equivalent) at any time if you feel unwell or are experiencing flu-like symptoms.
Post-event

Based on current contact tracing advice from many health authorities, if you test positive for COVID-19 up to 14 days after returning home, please contact Kate Barnes at 856-382-4701 or via email at kbarnes@corcentric.com.